

# INSTRUCTIONAL FORM

Attachment B

## POST & BID POSITION ANNOUNCEMENT Bargaining Units 1, 4 and 11

1. Reference #: 11-10-262    2. Position Number: 911-320-3381-xxx    3. Date of Posting: 2/10/10
4. Classification: Mat & Research Eng Assoc (Spec)    5. Salary Range: \$4,960-\$6,027
6. Pay Differentials That Apply To Position: none
7. Working Hours Of Position: 7:00 a.m. to 3:30 p.m.
8. District/Division: Dist 11-Engineering    Section: Materials Lab    Geographic Location: Kearny Mesa  
(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.)

9. **Specific Qualifications and Requisite Skills Required:** (Attach a separate sheet if additional space is needed.)

- A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):
- B. Technical & Professional Skills & Abilities: Knowledge of methods, materials, tools and equipment used in the testing of a wide variety of construction and other materials; physical properties, fabrication and use of construction and other materials; contract specifications, ASTM, AASHTO, Local and National codes, AWS and other industry specifications and test measures. Ability to: test, inspect and determine the quality and suitability of engineering construction and other materials; analyze situations accurately and take effective action; write clear comprehensive reports of inspection and maintain concise accurate records; interpret a wide variety of codes and specifications used to assess the quality of commercial materials. Analytical ability to interpret project specifications and assess materials suitability is paramount. New materials and specifications are constantly being introduced requiring an ongoing review and analysis of its suitability for use.
- C. License and/or Certification Requirements: Certification in Caltrans test methods required.
- D. Physical Abilities to Perform Essential Functions: The position requires the ability to perform on-site inspections near moving traffic on the travel way. The incumbent will perform extensive walking and occasional bending to inspect a variety of materials. This position requires occasional lifting of 50+ pounds. Incumbent is required to pick up and move heavy buckets of samples and move heavy equipment.
- E. Other Departmental Requirements:
- F. Duty Statement/Description of Duties:

10. Final Date and Time for Receiving Bid: 2/25/10

11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>

12. Submit Bid to:

Name: Ava Sarkisian for Alfonso Ochoa

Address: 4050 Taylor Street, MS-123

Telephone Number: 619-688-3158

FAX Number: 619-220-5387

E-mail Address: [Ava\\_Sarkisian@dot.ca.gov](mailto:Ava_Sarkisian@dot.ca.gov)

13. Window period employee must be available for contact (**Unit 1&4 Only**): From: \_\_\_\_\_ To: \_\_\_\_\_  
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)

14. Expected Reporting Date To Position (**Unit 11 Only**)    3/1/10  
(If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)

---